



AUTO DEALERS OFFICE MANAGEMENT ASSOCIATION
21st ANNUAL VENDOR FAIRE at the
ADOMA EDUCATIONAL CONFERENCE

Miramonte Indian Wells Resort & Spa
45000 Indian Wells Lane, Indian Wells, CA 92210



RSVP Deadline
Extended to May 27th

Friday, July 22, 2022

Join us at ADOMA's 2022 Annual Business Management Educational Conference, which will include Dealerships from SOUTHERN & NORTHERN CALIFORNIA. Promote your products and services to key decision-makers from our member Auto Dealerships – their Controllers, Business Managers and Office Managers.

As part of the annual four-day conference, ADOMA is presenting the **VENDOR FAIRE**. This will provide you opportunities to meet potential users, key people with influence into the buying decision, and actual decision-makers. This is your opportunity to show sales expertise, and your service(s), product(s) or money saving ideas to approximately 100+ Conference attendees. To find out how, read the details below.

The Executive Board has set aside **FRIDAY, JULY 22th**, from **3:00pm – 6:00pm** for conference attendees and their guests to visit each vendor during Vendor Bingo with enough time to see your displays and materials, speak with you and enjoy our famous Vendor Faire Prize Distribution. During Distribution time, our vendors will have another spotlight opportunity to participate in the drawing to give away the prizes they generously donate.

Vendor Faire display space is typically a 6-foot table (or 8 ft. depending on hotel) with space on either side. Time to prepare or set up will be provided Friday-only beginning at 11am with no ADOMA monitoring of your booth items – please protect them by staffing accordingly. **A display space reserved before May 20th is \$250.00 for Members and \$400.00 for Non-Members and includes LUNCH FOR TWO** on Friday with the conference attendees. If you have other team members who wish to join us for Friday's meals, there are additional costs: \$50.00 each for Breakfast reservations and/or \$52.00 each for Lunch reservations.

***VERY IMPORTANT:** Please indicate on your vendor registration form if you want *electricity* (\$150), *wireless internet* (\$50) *wired internet* (\$150) or *other special needs* request (e.g., corner for large backdrop). In addition, **ALL shipped/stored items may have additional costs for this hotel for their shipping and handling services outside of ADOMA. If any, costs will need to be paid by each vendor directly to the hotel prior to its arrival.** For S&H costs and details, please contact **Angelo Delnero** and send him a copy of your tracking numbers by **Tuesday, May 31th** so the ADOMA team can check on your shipment.

IMPORTANT NOTE: ADOMA membership *IS NOT REQUIRED!* However, if you renew your membership or join as a new member today you will SAVE \$\$\$.

SPACE IS LIMITED SO RETURN YOUR RESERVATION TODAY!!

RESERVATIONS/PAYMENTS RECEIVED AFTER THE MAY 27th DEADLINE WILL NOT BE GUARANTEED ENTRANCE AND WILL REQUIRE AN *ADDITIONAL \$150 LATE FEE*, if space is available, SO SUBMIT EARLY and SAVE \$\$\$!

In addition, we would like to invite all our vendors to **come early and spend Thursday evening with the conference attendees during Welcome Night**. We have a block of rooms for Thursday - Saturday, and we encourage you to attend some or all of the weekend activities. Join us this weekend and continue you're networking opportunities and building strong and lasting relationships. This advertising opportunity is a great value, not to mention fun while networking.

DEADLINE TO RETURN CONFERENCE RESERVATION FORM (extended to): FRIDAY, MAY 27, 2022

To secure your spot, please contact **Angelo Delnero** at **714-553-2758** or **adelnero@completeofficeca.com**.

Thank you for your support of ADOMA and our California Dealers.

44th Annual Auto Dealers Office Management Association
BUSINESS MANAGEMENT EDUCATIONAL CONFERENCE REGISTRATION FORM

July 21 - July 24, 2022

Miramonte Indian Wells Resort & Spa- 45000 Indian Wells Lane, Indian Wells, CA 92210



REGISTRATION & PAYMENT DUE DATE EXTENDED TO MAY 27, 2022 - SPACE GUARANTEED

DUE TO ROOM NIGHT AND FOOD COUNT REQUIREMENTS - ALL REGISTRATIONS FINAL, NO REFUNDS WILL BE ISSUED*

CONFERENCE IS \$950 per attendee. If sharing room and attending \$675.00 each. Addl. guest use menu

♦ **PAY BY CHECK:** Complete this form, attach your check payable to: [ADOMA EXEC BOARD](#) and mail to: [Attn: Allynn Magnolia, Thorson Motor Center, c/o ADOMA Conference, 3456 E. Colorado Blvd., Pasadena, CA 91107](#) Questions? Call (626) 795-8851

♦ **PAY BY CREDIT CARD:** Complete form, pay online using below "PAY NOW" link, then email copy of form to: amagnolia@thorsonmotorcenter.com.

PARTICIPANT NAME: _____ **TITLE:** _____
COMPANY: _____ **PHONE:** _____
MAILING ADDRESS: _____
EMAIL ADDRESS: _____
 Guest info/sharing room with: _____

Menu Pricing

	BUNDLE PACKAGE	Quantity#	Price	Amount
Do not type in yellow shaded boxes. These are formulas in excel.	♦ 1 Attendee (All Sessions/All Meals/All Nights, single room)		\$ 950	\$ -
	♦ 1 Attendee (All Sessions/All Meals/All Nights, sharing room)		\$ 675	\$ -
Ok to type in shaded box for calculations. Indicate which nights you need a room & which meals for you &/or your guest(s).	FRIDAY - INDIVIDUAL MEALS			
	Breakfast		\$ 50	\$ -
	Lunch		\$ 52	\$ -
If you are sharing with a room, count each participant meal plus enter number for each room night.	SATURDAY - INDIVIDUAL MEALS			
	Breakfast		\$ 50	\$ -
	Lunch		\$ 50	\$ -
REGISTRATION CLOSING ON FRIDAY MAY 27, 2022. REGISTER TODAY TO CONFIRM SPACE AND AVOID ANY LATE FEES.	SUNDAY - INDIVIDUAL MEALS			
	Brunch		\$ 100	\$ -
	ROOMS - INDIVIDUAL NIGHTS (all taxes & fees incl.)			
	Thursday		\$ 150	\$ -
(choose your dinner preference below) Meal TBD: # _____ Vegetarian: # _____	Friday		\$ 200	\$ -
	Saturday		\$ 200	\$ -
	DAY RATE - INDIVIDUAL SESSIONS / MEALS (No hotel room night)			
* IMPORTANT NOTICE: A Federal, State, County, and local Government requirements beyond our control, Conference may be subject to short term notice of cancellation for this reason only will refunds be given.	Friday Sessions, Breakfast & Lunch		\$ 150	\$ -
	Saturday Sessions, Breakfast & Lunch		\$ 200	\$ -
	Saturday Dinner		\$ 100	\$ -
	Sunday Session & Brunch		\$ 100	\$ -
	All 4 - Bundled Package		\$ 450	\$ -
LATE FEES, IF ANY				
	payment received 5/27 - 6/4	add in Late Fee (1), if any	\$ 150	\$ -

Type of Room - all non-smoking
 coffee maker, iron, ironing board, hair dryer, 24-hour fitness center, Resort parking, Wifi

King Bed _____ 2 QQ Beds _____
 Near an Elevator _____ ADA access _____
 Refrigerator (diabetic) _____ Vegetarian _____

VENDOR FAIRE REGISTRATION

Contact: Angelo Delnero, adelnero@completeofficeca.com

- Table Reservation Fee received by 5/27/2022 - includes 2 Friday lunches
- Table Reservation Fee received after 5/27 - 6/4 - if space available
- Non-Member Table Reservation Fee - add \$150
- ADOMA 2022-2023 Membership (Membership: \$200 / 2nd Location: \$75)
- Extra Vendor Lunches (2 included with table) - list names below
- Join us for breakfast on Friday morning (none included with table)
- Electricity \$150, wireless high speed \$50, wired high speed \$150



	Quantity#	Price	Amount
		\$ 250	\$ -
		\$ 400	\$ -
		\$ 500	\$ -
		\$ 150	\$ -
		\$ 200	\$ -
		\$ 52	\$ -
		\$ 50	\$ -
		\$	\$ -
add in all Vendor costs			\$ -

List All Booth Participants: _____

 Other requests? _____

Sub-Total: \$ -

SPONSOR / DONATION AMOUNT or LOLA BELK SCHOLARSHIP DONATION \$ -



Check Enclosed Check # _____



I want to pay by credit/debit

Total: \$ -